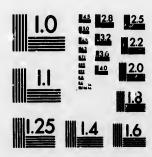


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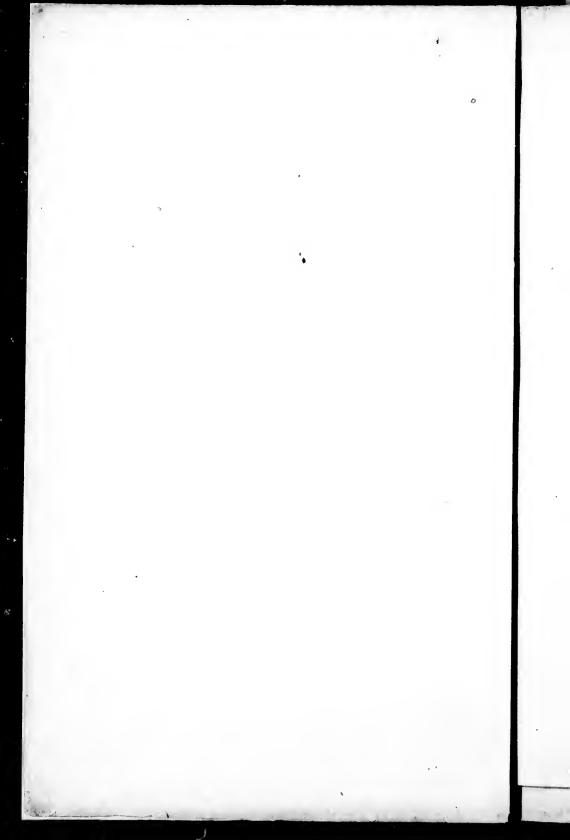
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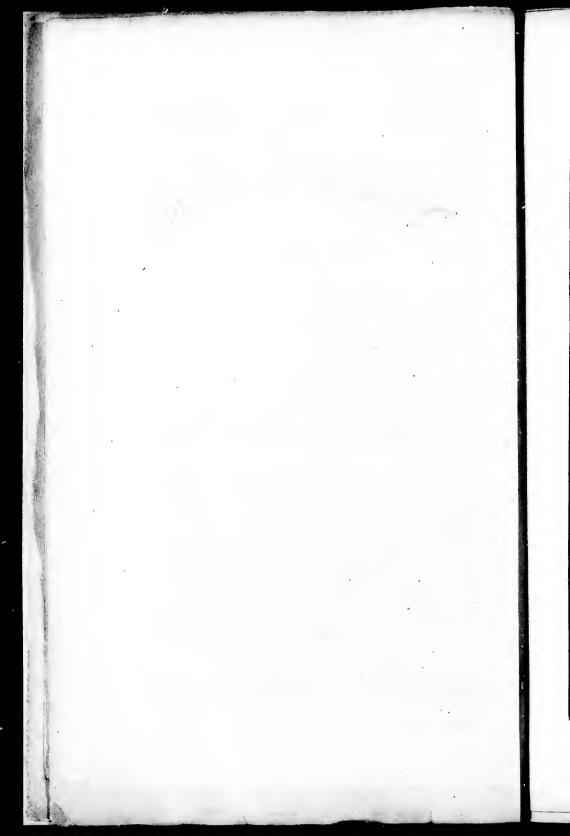
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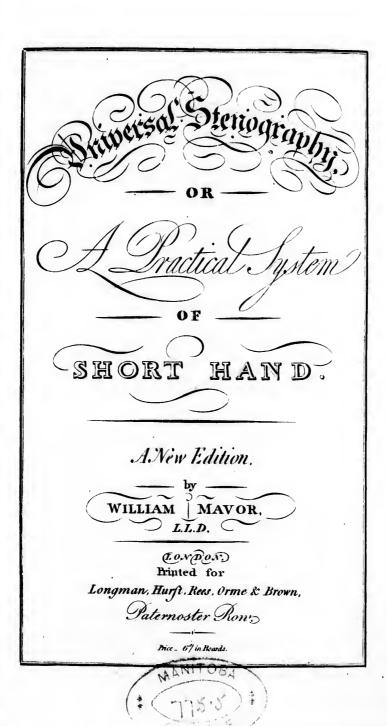
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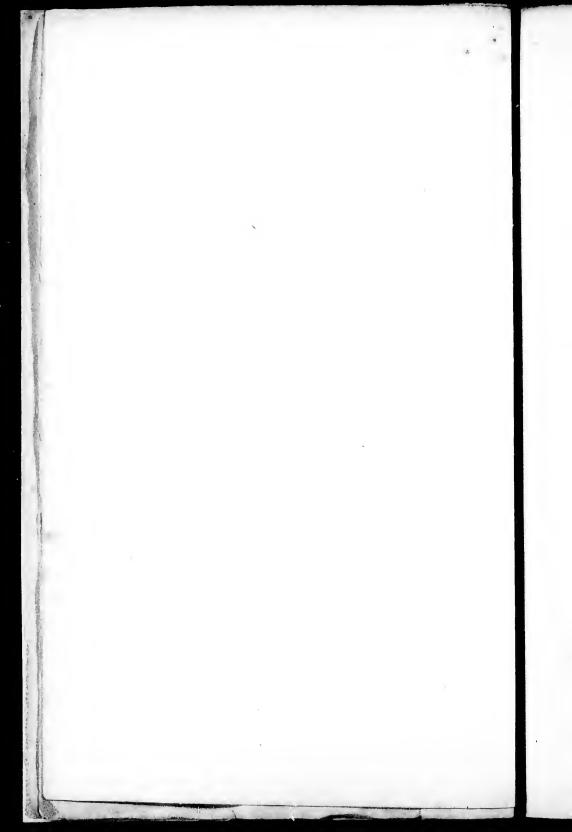
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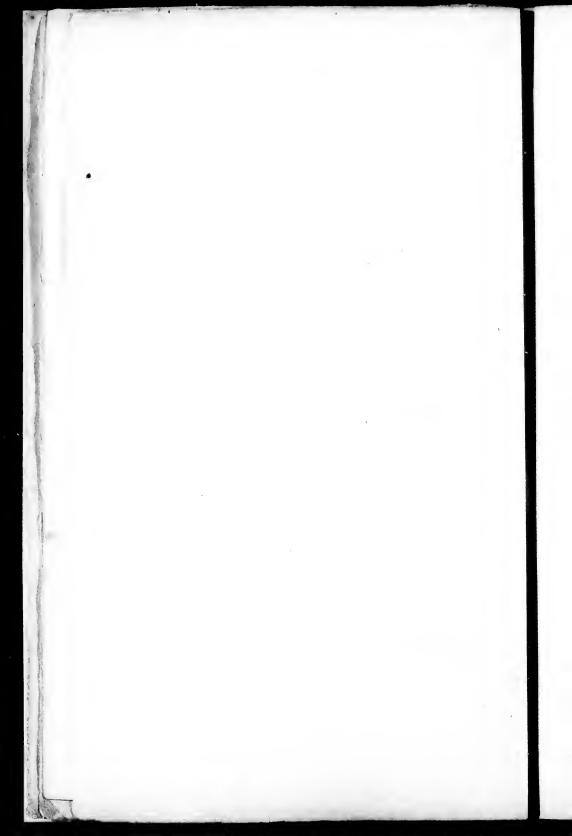
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nor regarded as an Object of general Attention -- I mean Short Writing; * a Hand which confers no mean Pleasure on the ready Practitioner, and highly Deserves universal Regard. the unconnected and evanescent Ideas may be instantly caught, and arranged at Leisure; and the Mind freed from the Burthen of Retention. Beautiful Conceptions, sublime Sentiments, and elegant Expressions, are apt to start in the Breast of every one who has the least Pretensions to Erudition or Refinement: and often Men of the most profound Judgment, or lively Imagination, have the most unretentive Memories. Such frequently drop the new-formed Idea, before it can be expressed in the common Way, and often, with unavailing Reflection, strive to re-assemble their scattered Thoughts.

^{*} Besides the Encomiums which every Author of this Art pays it, whose Verdict may in some Measure be deemed partial, the Opinions of some of the wisest and most learned Men are sufficient to recommend it. Mr. Locke, in his admirable Essay on Education, expressly mentions it, as a useful and convenient Accomplishment, although it was then in its rudest State, and Half its Advantages almost unknown. Mr. Molyneux, likewise, in a Letter to the aforesaid Gentleman, speaks of it thus: "I will have my Son taught Short " Hand: I do not mean," says he, " in that Perfection to " copy a Speech from the Mouth of a ready Speaker; but " to be able to write it readily for his own private Business. " Believe me, Sir, it is as useful a Knack as any Man of " Business or Scholar can be Master of. I have found the " Want of it myself, and seen the Advantage of it in others " frequently."

To such, therefore, Stenography ought to recommend itself in the most powerful Manner; to such its peculiar Advantages must be obvious; but not to those alone: Men of every Rank and Profession may be profited by the Study of it. Whether Critic or Philosopher, whether Poet or Historian, whether Mathematician or Mechanic, a Traveller or a Man of Contemplation; each would find the Labour of its Attainment fully compensated by its Utility.

By it we can make the copious Effusions of animated Oratory our own; catch the soothing, the persuasive, the beautiful, or sublime, fresh from the Lips of a Speaker we admire. If a Patriot pleads with all the Warmth of heart-felt Zeal for the Preservation of the Rights and Immunities of his Country; or a Counsellor, disdaining the sordid Bribe, declaims against powerful Injustice, and espouses the Cause of honest Indigence; what a pleasing Satisfaction will the ready Practice of this Art confer! the Quibbles of Law perplex; or Sophistry attempt to pervert the Cause of Justice, and throw a Gloss of Innocence over Villainy and Oppression; by what Means can we obtain so perfect an Elucidation of the Truth, or Development of Falsehood, as by having it in our Power to review what was advanced, the Extenuation that was offered, and the Palliatives that were served up? Words, at the first

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hearing, may have Plausibility enough to impose on the keenest Penetration; but if by the Means of Stenography brought to the Test of Truth, the latent Sophism will be discovered, and Plausibility no longer deceive.

Bur to enumerate all its Conveniencies and Advantages would be needless, as they are self-evident: and to deduce from its Origin the Source of its Neglect; to point out the Reasons that obstruct the Attainment of it; or to criticise particularly the numerous Systems that from Time to Time have been exhibited to the Public, is neither my Intention nor my Wish; farther than may tend to reform an Error and Omission in Education, and to remove the Objections which forbid its becoming universal, by the Execution of this Performance.

THE Art of Stenography, or Short Writing, was esteemed and used by some of the Ancients, of every civilized Nation. The Egyptians, those venerable Inventors of Letters and Literature, by a Delineation of Figures, called afterwards Hieroglyphics, at first expressed their Words.* A more concise Mode of Writing seems to have been afterwards introduced, in which only a

^{*} The Chinese written Language (if it may be so called) seems to resemble the ancient Egyptian Hieroglyphics; and the Mexicans, with some Interior Nations of America, are said to have a symbolical Representation of their Ideas.

Part of the Symbol or Picture was drawn. This in some Degree answered the Purpose of Short Hand. After them, the Hebrews, the Greeks. and the Romans, * adopted different Methods of abbreviating their Words and sentences, suited to their respective Languages. The Initials. the Finals, or Radicals, often served for whole Words; and various Combinations of these formed a Sentence. Arbitraries and Marks were likewise employed to determine the Meaning and assist Legibility; and it seems probable that every Writer, and every Author of Antiquity, had some peculiar Method of Abbreviation, calculated to facilitate the Expression of his own Sentiments, and perhaps intelligible only to himself.

'Tis also probable, that some might by these Means take down the Heads of a Discourse or Oration; but few, very few, could, I presume, have followed a Speaker through all the Labyrinths of Rhetoric; and noted with Precision every minute Articulation as it dropped from his Mouth, in a Manner legible even to themselves.

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nd iid To arrive at such consummate Perfection in the Art was reserved for modern Times, and even now, it is not the Attainment of many.

In every Language of Europe, till about the

^{*} Vide Buxtorf, Laertius, Plutarch, &c.

Close of the Sixteenth Century, the Roman Plan of Abbreviation (viz. substituting the Initials or Radicals, with the Help of Arbitraries for Words) appears to have been employed. then, no regular Alphabet had been invented expressly for Stenography; when an English Gentleman, of the Name of Willis, invented and published one.* His plan was soon altered and improved; or at least pretended to be so. One alteration succeeded another; and at Intervals, for a Series of Years past, some Men of Ingenuity, of strong Memory, and intense Application, have composed and published Systems of Stenography, and unquestionably have themselves been able to reap all the Ad. vantages that attend it: but among the various Methods that have been proposed, and the different Plans that have been adopted by Individuals, not one has yet appeared fortunate enough to gain general Approbation; or proved sufficiently simple, clear, and concise, to be universally studied and practised.

Some Systems are indeed replete with unmeaning Symbols, perplexing Arbitraries, and

^{*} Mr. Locke says, a regular Method of Short Writing seems to be known and practised only in Britain. 'This however is not now the Case; and indeed I know no Reason why Characters may not be invented, to express the various Sounds, or Letters, employed in any Language, either ancient or modern.

ill-judged Contractions; which render them so wholly unattainable by a common Capacity, or ordinary Application, that it is not to be wondered at, if they have sunk into Contempt, and been covered by Oblivion.* Other Systems, by being too prolix; by containing a Multiplicity of Characters, and those Characters badly in-

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Palmer,

Gibbs.

vented and as badly applied; become ineffectual to the Purpose of Expedition, and are only superior in Obscurity to a common Hand. Some again not only reject all Arbitraries and Contractions, but even Prepositions and Terminations; which last, if not too lavishly employed and badly devised, highly contribute to promote both Expedition and Legibility; and though they reduce their Characters to a smaller Number than can possibly express the various Modifications of Sound, yet they make nearly one Half of them complex. In the Disposition of the Vowels, too, I have observed the greatest Perplexity in every System. A Dot is sometimes substituted for all the Vowels indiscriminately, and the Judgment is left to determine which Letter out of the Six is for the present Purpose; or a minute Space is allotted them; which, unless the Writing be performed with mathematical exactitude, is almost undistinguishable, and impossible to be observed or practised with Certainty, when any Degree of Expedition is required. Both which Methods are in my Opinion equally censurable, because they expose to Uncertainty and Confusion. Nor is the ridiculous Plan of lifting the Pen, and putting the next Consonant in the Vowel's Place, in the Middle of Words, less liable to Objections; or that of inserting all the Vowels, with distinct Characters to represent them, being obviously ill-calculated for the Ends of Expedition, and consequently inadmissible into any rational System.

Ir is to be confessed, that the first Person who projected the Omission of Vowels in the Middle of Words,* which, it is obvious, are not wanted, and invented Letters, however rude, that would admit of Union, without lifting the Pen, to the End of the Word, made a real Improvement on the Works of his Predecessors. But, in fine, all the Systems I have had an Opportunity of examining, either in their Plan or Execution, labour under some capital Defect, attended with Circumstances highly discouraging to the Learner,—in rendering him at a Loss without much Difficulty to decypher his own Hand; or are still more censurable and inconvenient, by absolutely defeating the End of their Invention, -in being too tedious to be practised with the requisite Speed, too encumbering to the Memory, and too perplexing to the Judgment.

To obviate these Defects, to provide against Prolixity, improper Conciseness, and every Possibility of Obscurity; to exhibit a System

^{*} Dr. Byrom rejected Vowels entirely in the Middle of Words, as others before him had done only partially. Without critically examining the executive Part of his Performance, which is very defective, it must be owned, that it is above the Reach of human Ingenuity to exceed his general Plan; which, for ever, must be the Basis of every future rational System.

founded on the simplest Principles, perfectly legible, and yet capable of the utmost Expedition, were the Motives that gave Rise to the present Treatise.

My Method, will, I presume, be found different from any yet published, and superior to all, in the Disposition of the Vowels, and the Facility of arranging them; the Confusion of describing which seems highly to detract from the Merit of the best Performances on the Subject: and I hope I may affirm, without being deemed guilty of Ostentation, that Characters simpler in their Form, and more perfect in their Union, have not been devised or applied. Some of my Characters may probably interfere with other Systems; an Object of no Consequence to myself, or others. Ground-work of all is the same-Lines and Curves, which are equally free to all, and have been employed by all; but my Application of them, being settled after a minute and tedious Investigation of Sounds, and their various Modifications, according to the Frequency of their Occurrence in the English Language, is different from any particular System I have seen.

As well as I could determine, I have appropriated the simplest Characters for the Letters most usually employed: indeed, as far as possible, I have rejected complex; but as a due Distinctness and Lineality were Objects proper to be

kept in View, I have admitted a few into the simple Alphaba, for those very necessary Purposes.

THE Characters for my double and triple Consonants are the easiest I could invent, consistent with Perspicuity;* for I have carefully provided against all Obscurity, which might arise from adopting Letters too analogous in their Formation; and with Respect to the Prepositions and Terminations, from selecting the most frequent of which, and adapting simple Characters for them, the greatest Utility results, they will I trust be found perfectly easy in their Application.

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se THE Arbitraries are few in Number, † and the arbitrary Abbreviations, as they are entirely from the Letters of the Alphabet, and chosen from some Thousands of Words in common Use, will well repay the Learner for an hour's Trouble in committing them to Memory.

THE last Chapter lays down a Scheme of Abbreviation for the Use of Proficients in this Art, comprised in a few Rules, perfectly easy to understand and practise, which I trust will answer every Purpose of their Destination, and be ac-

† These are not by any Means prescribed; they may be employed or not, according to the Fancy of the Learner.

^{*} Those for th and ch may either be made upright, or sloping to the right.

knowledged by all to be free from the Perplexity complained of in the most celebrated Performances, where Abbreviation is admitted. The principal Rules, which I conceive are new, are so easy, so extensive in their Use, and so consistent with Expedition and Legibility, if applied with Judgment, that they alone might suffice. The Learner is, however, advised by no Means to adopt any of them, till Experience convinces him that they may be used without Error, or Injury to Legibility. All abbreviating Rules are suited to those only who have made some Progress in the Stenographic Art; for although they doubtless promote Expedition in a wonderful Degree, and afford the greatest Ease to a Proficient; yet a Learner, as Expedition is not his first, though his ultimate View, should admit of nothing that in the least renders the Reading difficult, or the Sense obscure.

Such is the general Account of my Performance. To be my own Panegyrist would be futile, and to detract from my Predecessors ungenerous; but if a System that admits of a superior Degree of Beauty and Simplicity in the Writing, with the utmost Expedition and easiest Legibility, can be allowed any Merit; I hope the Public, before whose Tribunal this Work appears, will receive it with Candour and Indulgence, and allow that I have made some real Improvements in the Stenographic Art.

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The ALPHABET with the Double and Triple Consonants.

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THE GENERAL PRINCIPLES OF STENOGRAPHY.

THE English Alphabet consists of twenty-six Letters; six of which are Vowels, a, e, i, o, u, and y; and the other twenty, Consonants, b, c, d, f, g, h, j, k, l, m, n, p, q, r, s, t, v, w, x, and z.

This Alphabet, as is observed by the best Grammarians that have written on the Language, is both defective and redundant, in expressing the various Modifications of Sounds.*

Custom or Caprice has assigned some Letters a place, when others would with much more Propriety and Ease express the same Sound: and to this may be added, that several Letters, sometimes in the same Word, seem to be admitted for no other Reason, than to perplex a young Begiuner or a Foreigner, as an Obstruction to true Pronunciation, and to add to the apparent Length of the Word, when they are entirely quiescent and useless. That this is the Ganius of the Orthography of our Language, must be perceived by the most superficial Observer; but no modern Tongue, that I know of, is absolutely free from the same Exception. In particular, the French has a great Number

^{*} Vide Lowth's and Priestley's Grammar.

of dormant Letters, which it is obvious render the Pronunciation more difficult and perplexing to Learners.*

But as it is neither my Intention nor my Business to propose a Mode of Spelling different from that in common Use, when applied to Printing or Long Hand Writing (since several Innovators in Orthography have fallen into Contempt, and their Plans have been only preserved as Beacons to warn others of the Folly of endeavouring to subvert established Principles): I shall only observe, that in Stenography, where the most expeditious and concise Method is the best, if consistent with Perspicuity, the following simple Rules are studiously to be regarded and practised.

RULE I.

FOR THE CONSONANTS.

All quiescent or unsounding Consonants in Words are to be dropped; and the Orthography is to be directed by the Pronunciation only:

The Latin and Greek claim a just Superiority over every modern Tongue in this Respect. In them no Confusion of Doubt can arise from the Manner of Spelling; and the Reader can scarcely be wrong (unless in Quantity) in sounding all the Letters he sees.

which being known to all, will render this Art attainable even by those who cannot absolutely spell with Precision in Long Hand.

RULE II.

EVEN if Consonants are not entirely dormant, they may often be omitted, without the least Obscurity or Confusion; the Judgment of the Writer will easily determine when.

RULE III.

Two or sometimes more Consonants may, to promote greater Expedition, be exchanged for a single one of nearly similar Sound; and no Ambiguity, as to the Meaning ensue.*

RULE IV.

WHEN two Consonants of the same Kind or same Sound come together, without any Vowel between them, only one is to be expressed; but if a Vowel or Vowels intervene, both are to be written; unless they are perpendicular, horizontal, or oblique Lines, which must only be

^{*} By this Rule likewise q and v in the Middle of Words, but never in the Beginning, may be exchanged for k and f, when they admit of an easier Connection with the following Character, or will make the Writing appear more neat.

drawn a Size longer than usual; and Characters with Loops must have the Size of their Heads doubled.*

THE FIRST RULE EXEMPLIFIED.

Might is to be written Mit, Fight Fit, Machine Mashin, enough enuf, laugh laf, Prophet Profet, Physics Fisiks, through thro', Foreign Foren, Sovereign Soveren, Psalm Sam, Receipt Reset, Wright Writ, Island Iland, Knavery Navery, Temptation Temtation, Knife Nife, Stick Stik, Thigh Thi, Honour Onour, Indictment Inditement, acquaint aquaint, Chaos Kaos, &c.

THE SECOND RULE EXEMPLIFIED.

STRENGTH Strenth, Length Lenth, Friendship Frenship, connect conek, Commandment Commanment, conjunct conjunt, humble humle, Lumber Lumer, Slumber Slumer, Number Numer, exemplary exemlary, &c.

THE THIRD RULE EXEMPLIFIED.

ROCKS Rox, Acts Aks or Ax, Facts Faks or Fax, Districts Distriks or Distrix, affects afeks or afex, afflicts afliks or aflix, conquer konkr, &c.

^{*} Vide Plate IV.

THE FOURTH RULE EXEMPLIFIED.

LETTER Leter, little litle, command comand, Error Eror, Terror Teror, &c. But in remember, Moment, Sister, and such like Words, where two Consonants of the same Name have an intervening Vowel, both of them must be written.

These four Rules, with their Exemplifications, being carefully considered by the Learner, will leave him in no Doubt concerning the Disposition and Management of the Consonants in this Scheme of Short Writing; I shall therefore proceed to lay down Rules, for the Application of the Vowels with Ease and Expedition.

RULE I.

FOR THE VOWELS.

Vowels, being only simple articulate Sounds, though they are the Connectives of Consonants, and employed in every Word, and every Syllable, are not necessary to be inserted in the Middle of Words; because the Consonants, if fully pronounced, with the Assistance of Connection, will always discover the Meaning of a Word, and make the Writing perfectly legible.

RULE II.

Ir a Vowel is not strongly accented in the incipient Syllable of a Word, or if it is mute in the final, it is likewise to be omitted; because the Sound of the incipient Vowel is often implied in that of the first Consonant, which will consequently supply its Place.

RULE III.

Bur if the Vowel constitutes the first or last Syllable of a Word, or is strongly accented at its Beginning or End, that Vowel is continually to be written.

RULE IV.

If a Word begins or ends with two or more Vowels, though separated; or when there is a Coalition of Vowels, as in Diphthongs and Triphthongs; only one of them is to be expressed, which must be that which agrees best with the Pronunciation.

RULE V.

In Monosyllables, if they begin or end with a Vowel, it is always to be inserted, unless the terminative Vowel is e mute.

Such are the general Principles of this Art; in Vindication and Support of which it will be needless to offer any Arguments, when it is considered, that Brevity and Expedition are, and ought to be, the chief Objects, if consistent with Legibilty; and the subsequent Specimens in the Orthography recommended, will fully convince any one that there is no real Deficiency in the last-mentioned Particular.

AN EXACT SPECIMEN OF THE MODE OF SPELLING PRESCRIBED.

HE who md us mst be etrnl, grt nd mnptnt.

It is ur Dty, as rsnl Bngs, to srv, lv nd oby hm.

A Mn tht wd avd blm, shd be srkmspk in al hs Axns, nd ndvr wth al hs Mt to pls evry bdy.

I wd nt frm any Knxns wth a Mn, who hd no Rgrd fr hmself; nthr wd I blv z Mn, who hd ons tld me a Li.

ONR is of al Thngs the mst dfklt to prsrv ntrnshd; nd whn ons mpchd, lk the Chatty of a Wmn, nvr shns wth its wntd Lstr.

WTH gd Mnrs, Kmplsns, nd an esy plt Adrs, mny mk a Fgr in the Wrl, whs mntl Ablts wd ekrsly hv rsd thm abv the Rnk of a Ftmn.

IDLNs is the Prnt of a thend Mertne, when are not fit by the Ndstres; it is a Pn, nd a Pnehmat of itslf, nd brngs Wnt nd Bgry in its Trn.

VRTU is the first thng tht shd be rgrdd; it is a Rwrd of itself; mks a Mn rspktbl hr, nd wll mk hm etrnly hpy hrftr.

PRD is a most prnss Psn, weh yt ws plntd by Hvnin ur Ntr, tors ur Emlsn to imtt grt nd wrthy Krktrs or Axns, to xt in us a sl fr wht is rt nd gst, nd a ldbl Ndgnsn gnst Oprsrs nd Wrkrs of any Kndof Nkty; in shrt, to mk us st a prpr Vlu upn urslvs, nd dsps a wrthls Flo, hu evr xlted. Ths fr Prd is a Vrtu, nd my gstly be kld a Grtns of Sl. Bt Prd, lk othr Psns, gnrly fxs upon rng Obgks, or is apld in rng Prprsns. Hu kmn is it to se a Rtch whm evry Vs hs rndrd msrbl, nd evry Fly kntmtbl, vlng hmslf on hs hi Brth, nd bstng ths ilstrs Nsstrs, of whm he nhrts Nothng bt the Nm or Ttl! Nsstrs who if thy nu hm, wd dsn thr Dpndnt wth Kntmt. But al Prd of ths Srt is Fly, nd evr to be avdd.

THESE Sentences fully exemplify the Mode of Spelling in this Art; and will in a short Time (as Ican affirm from Experience and frequent Observation) become as easy to read and write, as if every Vowel and every Consonant were inserted.

Practice, which familiarizes and facilitates every Thing, even the most difficult, joined with Attention, will soon convince the Learner of this; and although I would not wish to recommend any Deviations from the established Principles of Orthography, when unnecessary; yet I think even in Long Hand these Rules might, in many Cases, be adopted with singular Advantage.

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THE STENOGRAPHIC ALPHABET.

As the Whole of this Art depends upon a regular Method and a simple Alphabet, I have not only endeavoured to establish the former on satisfactory Principles; but have been careful to appropriate, according to the comparative Frequency of their Occurrence, such Characters for the Letters, as, after repeated Trials and Alterations, I conceived to be most proper, and ready to practise.

THE Stenographic Alphabet consists of Eighteen distinct Characters (viz. two for the Vowels, and the Rest for the Consonants) taken from Lines, and semi-circular Curves; the Formation and Application of which I shall now explain, beginning with the Vowels.

For the three first Vowels, a, e, and i, a Comma is appropriated in different Positions: and for the other three o, u, and y, a Point. The Comma and Point, when applied to a and o, are to be placed as in Plate I. at the Top of the next Character; when for e and u, opposite to the Middle; and when for i and y, at the bottom.

This Arrangement of the Vowels is the most simple and distinct that can possibly be devised. Places at the Top, the Middle, and the Bottom of Characters, which make three different Positions, must be readily allowed to be as easily marked from one another, as any three separate Characters could be. A Comma is made with the same Facility as a Point; and indeed it is Matter of Wonder to me, that no one has ever before adopted a Plan, which it is obvious would have prevented the Absurdity of allotting a Point or Dot for all the Vowels indiscriminately in the same Position; or of assigning them Places so very nice, as to render them impossible to be observed with Certainty, or practised with Speed.

OF LINES.

SIMPLE Lines may be drawn four different Ways; Perpendicular, Horizontal, and with an Angle of about 45 Degrees to the right or left. An ascending oblique Line to the right, which will be perfectly distinct from the Rest, when joined to any other Character, must likewise be admitted. These Characters being the simplest in Nature, I have assigned them for five of the Consonants that most frequently occur, viz. l, r, t, c hard or k, and c soft or s. See Plate I.

OF CIRCLES.

EVERY Circle may be divided with a perpendicular and horizontal Line, so as to form likewise four distinct Characters. These being the next to Lines in the Simplicity of their Formation, I have appropriated them for b, d, n, and m. See Plate I.

OF MIXED CURVES AND LINES.

The foregoing Characters expressing nine of the Consonants, all perfectly distinct from one another, only eight more are needful, viz. f, g or j, h, p, q, w, v, and x. To find Characters for which we must have recourse to mixed Curves and Lines. The Characters I have adopted are the simplest in Nature after those already applied, admit of the easiest joining, and tend to preserve Lineality and Beauty in the Writing. See Plate I.

It must be observed I have no distinct Character for c, which has always a hard Sound, as in Castle; or soft, as in City; and therefore naturally takes the Sound of k, or s, which is all Cases will be sufficient to supply its Place.

R, likewise, is represented by the same Character as l; only with this Difference, r is written with an ascending Stroke,* and l with a descending; which is always to be known from the Manner of its Union with the following Character; but in a few Monosyllables, where r is the only Consonant in the Word, and consequently stands alone, it is to be made as is shewn in the Alphabet, for Distinction's sake.

Z, as it is a Letter seldom employed in the English Language, and only a coarser and harder Expression of s, must be supplied by s, whenever it occurs. As for Zedekiah, write Sedekiah, &c.

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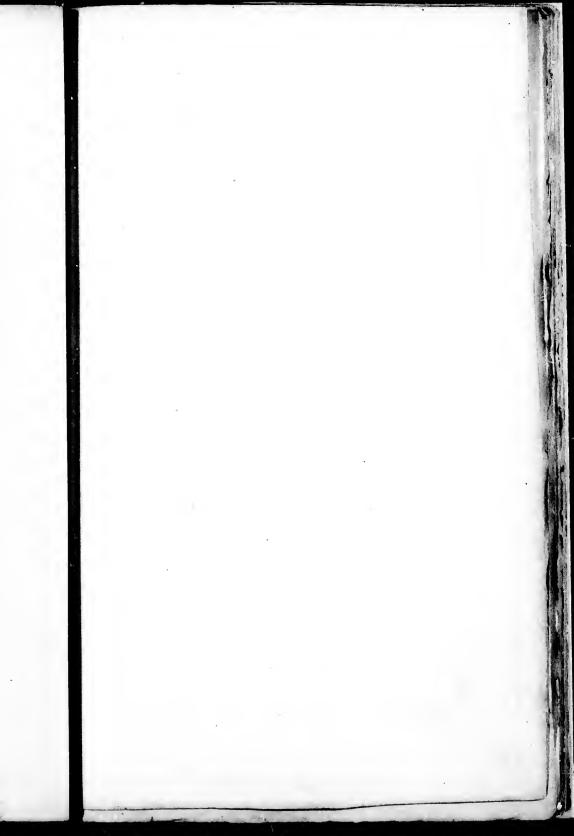
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Thus have I endeavoured to explain and apply Characters, the most simple, to represent all the necessary and original Sounds, for which see the Plate of the Alphabet. I have likewise employed each Character singly to express one or more Words; such as are most frequent in their Occurrence, and dissimilar in their Signification. These arbitrary Abbreviations (although I have not increased them to the third Part I might have done, and yet preserved the

^{*} The Character for h, when Lineality requires it, may likewise be made from the Bottom and inverted. See Plate IV. And often h may be omitted entirely, or a Vowel may be substituted in its stead without any Injury to Legibility, it being rather a Breathing than a Letter.

Sense entire in every Case, by the Help of Connection) will be found highly serviceable and advantageous to the Writer. Had it not been for burthening the Memory, I would have made three distinct Positions for the Characters, and employed each character to represent some usual Word or Words; which that the ready Practitioner may do, I have subjoined a List of Words fit for the Purpose. Before, Between. Conversation, Consequence, deliver, Delight, following, Father, General, Gratitude, Heaven, however, Kingdom, Kindness, Liberty, legitimate, Magistrate, Majesty, nevertheless, otherwise, other, public, principal, Quarter, Quality, remember, Rectitude, several, Scripture, themselves, Trouble, Voice, Vengeance, whosoever, Writing. Excess, exceedingly.



TERMINATIONS.

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salis				ment	1	2	indiament
super	-	-a	satisfy	self			
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axterin)	'	اما	transfer	struct ,			
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THE PREPOSITIONS AND TERMINATIONS.

THE Prepositions and Terminations in this Scheme are so simple, that the greatest Benefit may be reaped from them, and very little Trouble required to attain them; as the incipient Letter or the incipient Consonant of all the Prepositions, and of several of the Terminations, is used to express the whole. But although in Plate II. sufficient Specimens are given of the Manner of their Application; that the Learner of less Ingenuity, or more slow Perception, may have every Assistance, the following Directions are subjoined.

RULE I.

THE Preposition is always to be written without joining; yet so near as plainly to shew to what Word it belongs, and the best Way is to observe the same Order, as if the Whole was to be connected. See Plate II.

RULE II.

A Preposition, though the same Letters that constitute it, may be met with in the Middle or End of a Word, is never to be used, because it would expose to Obscurity.

RULE III.

Observe that the Preposition omni, is expressed by the Vowel o in its proper Position; and for anti, anta, ante, by the Vowel a, which the radical Part of the Word will easily distinguish from being only simple Vowels.

The first Rule for the Prepositions is (allowing such Exceptions as may be seen in the Plate) to be observed for the Terminations; and also the second, mutatis mutandis; except, that whenever sis, sus, sys, cious, tious, and ces occur, they are to be expressed as directed in the fourth Rule for the Consonants, whether in the Beginning, Middle or End of Words.*

RULE IV.

THE terminative Character for tion, sion, cion, cian, tian, is to be expressed by a small Circle joined to the nearest Letter, and turned to the right; and the Plurals tions, sions, cions, cians, tians, tience, by a Dot on the same Side. Vide Plate II.

^{*} But in a few Words, where I have observed three horizontal Characters to meet, it will be better to express the Sis, &c. by the Semi-elliptical Character in Plate II. opposite tious.

xn; ch in-

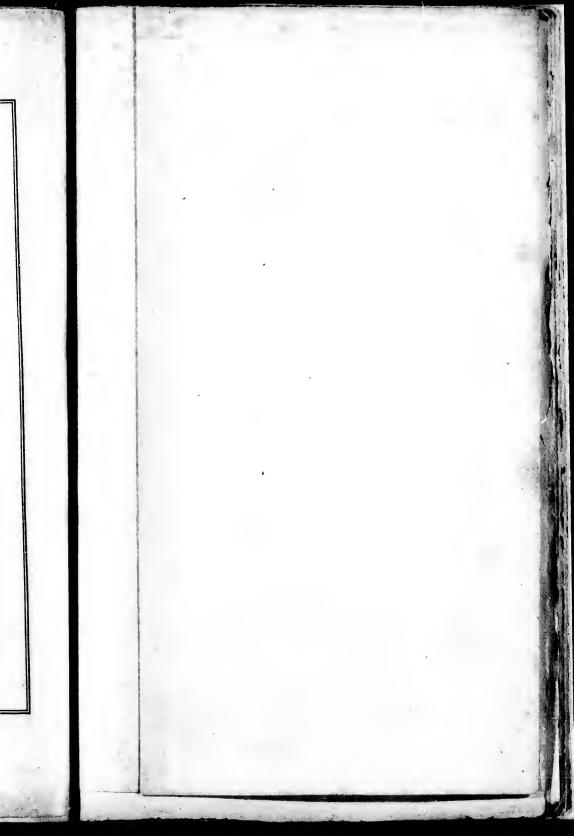
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. Arbitraries. : en ene : only o nothing n where fore of oft often Points. A Comma . A Gemicolon : A Colon . A Period / A Colon . A Per A Point of Interrogation A Point of Admiration Figures. 1234567890 1779.00 Liby: 17. 100 .0 Abbreviating Marks. A Substantive | Division 3 An Adjective | Divisible A Vort | Divide A Verb | Divide 3 A Participle ! Dividing ? The LORDS Prayer. 1 eq - 1 ud Schor (com n 1.1 c 2:1"1 - ud o- C3 /2 いい ののール2 n-のの ト2 5-44 h 92-0.01~/~.

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A PARADIOM of the various Combinations of every two																
Language admits of their Union, exhibiting a																
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gj'	6	6-	2	ص	0	£	8	4	8	6	g_	eo	10	-	4	00
b	1	8	در	0	97	0	0	0	7	0	مـ	0	1	6	1	0
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1	1	5	2	اره	97	1	7	/	2	4	٥	9	1	7	1	0)
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· The English Language.

RULE V.

THE terminative Character for ing is to be expressed likewise by a small Circle, but drawn to the Left-hand; and its Plural ings, by a Dot.*

RULE VI.

THE plural Sign s, is to be added to the terminative Characters when necessary.

RULE VII.

THE separated Terminations are never to be used, but in Polysyllables, or Words of more Syllables than one.

These Rules duly observed, will point out a Method as concise and elegant as can be desired, for expressing the most frequent and longest Prepositions and Terminations in the English Language. If it should be thought necessary to increase their Number by the Addition of others, it will be an easy Matter for any one of the least Discernment to do so, by proceeding according to the Principles before laid down.

^{*} In horizontal Characters, the Left-hand is meant to be at Top, and the Right under. See ing joined, Plate IV. In all other Characters, the right and left Positions will naturally be known.

ADDITIONAL DIRECTIONS AND OBSERVATIONS.

I.

THE most natural Way of joining the Characters is constantly to be followed, which will generally be self-evident; and therefore any particular Directions would rather perplex than inform. The Example of the Combinations of every two Characters will elucidate the proper Method, (if there is any Difficulty in finding it) better than any Explanation that could be offered.

II.

In Writing, observe with Nicety at first, and it will soon become habitual, a due Proportion of the Characters, because in that the Beauty and Elegance of this Art chiefly consist.* The Smallness of the Characters, likewise, greatly promotes Expedition; but when that is not the immediate Object, the Writing may be the same Size as Plate V. which is exhibited in larger Characters, as being most convenient and easy to copy from.

^{*} Those who practise much, should always make use of Glasses to magnify the Characters, and save their Sight. The best Crow-quills are by far the fittest to write with.

III.

It will probably be expected, that I should give some Directions for Pointing; but I think it unnecessary to be very precise in that Respect, and when great Expedition is required, it is impossible to be so. Those who have sufficient Leisure, may express a Comma by inverting it, and placing it above; a Semicolon by its usual Mark, as it does not interfere with the Characters; a Colon by an inverted Comma below; and a Period by a diagonal Hair-stroke to the left,* or a wider Space between the Words. A Note of Interrogation and Admiration may be used as in common. See Plate III.

IV.

To express Figures by Characters, though it may not materially promote Expedition, or facilitate the Acquirement of the Science of Numbers, is yet useful for those who choose to keep private Memoranda, or to conceal their Transactions from the public Eye. I shall therefore appoint the Characters in Plate III. for the nine Digits, or numeral Figures; which

A Period will be the only requisite Point in swift Writing.

any Person by transposing may render unintelligible to any but himself, should this Art become universally known.

V.

To decypher Stenography, a Task generally more difficult than writing it, I recommend to the Learner that he make himself first perfectly Master of the Alphabet, Prepositions and Terminations, &c. and then proceed immediately to decypher the Plates, Letter by Letter, into Long-hand; which will at once habituate him to the proper Method of Spelling, Writing, and Joining. This may be repeated, until he can read all the Plates with the same Fluency and Facility as common Print. By beginning and proceeding thus, he will sooner acquire the Art, than by any other Method I can prescribe.

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JOB Chap. XXIX V. 7.22.

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RULES FOR ABBREVIATION.

THOUGH a more concise Method of writing, or more numerous Abbreviations may not be indispensably necessary, if the foregoing Directions be practised for a considerable Time; yet Contractions will be found extremely useful and convenient to those who have attained a proper Knowledge of the Subject, and lead to a greater Degree of Expedition, at the same Time that they ease the Swiftness of writing. I have observed in the Introduction, that Abbreviations are only to be employed by Proficients in this Art; because Expedition is not the first, though the ultimate Object in View, and that an easy legibility is of the utmost Consequence to the Learner; which, however, cannot be preserved, if he adopts too soon those very Rules, which in Time will afford him the greatest Assistance, when applied with Judgment.

THE following short and practical Rules will be found fully adequate to every Purpose for which they were intended, and are far superior in the Facility of their Application to any I have yet seen. See Plate IX.

RULE I.

THE usual Abbreviations in Long-hand are always to be followed: as, Mr. for Master; M.D. for Doctor of Medicine; and Abp. for Archbishop, &c.

RULE II.

Substantives, Adjectives, Verbs, and Participles, when the Sense will direct to the Meaning, are to be expressed by their initial Consonant with the distinguishing Marks exhibited in Plate III. viz. a Substantive must have the Comma exactly over its initial Consonant; an Adjective must have a Comma under it; a Verb is to be signified by a Dot over its initial Consonant, and a Participle by a Dot under.* These being the four principal Parts of Speech, will be sufficient; and an Adept will never be at a Loss to know when he can with Safety apply this Rule to them.

^{*} The Dot or Comma being placed thus, will never occasion them to be mistaken for Vowels; because they should always be on one Side or other, whereas the Mark for Parts of Speech must constantly be placed exactly over or under.

RULE III.

To render the Writing more legible, the last Letter of the Word may be joined to the first, and the proper Mark applied.

RULE IV.

The constituent or radical Part of Words, especially if they are long, will often serve for the Whole, or sometimes the first Syllable; as. We ought to moderate our Ex by our Circum. A Man's Man. commonly shape his For.

RULE V.

ALL long Words, without Exception, may have their Prepositions or Terminations expressed by the incipient Consonant of such Preposition or Termination.

RULE VI.

WHEN there is a great Dependance between the Parts of a Sentence, the initial Letter will often suffice; as L. is the Capital of Great B. The eldest S. of the King of Great B. is styled Prince of W. Every one, it is presumed, will allow this to be perfectly legible in Long-hand: then why may it not in Stenography?

RULE VII.

THE Terminations ness and less may be omitted; as faithfulness is only to be written faithful; forwardness, forward; heedless, heed; stubborness, stubborn; &c.

RULE VIII.

'The second and third Persons of Verbs, ending in eth and est, may be expressed by s; as, he loves, thou teaches; instead of he loveth, thou teachest: or even without s; as, he love, &c.

RULE IX.

Words may often be entirely omitted, and yet no Ambiguity ensue; as, In beginning God created Heaven and Earth, for, In the beginning God created the Heaven and the Earth.

RULE X.

WHEN there is an immediate Repetition of a Sentence or Word, a Line is to be drawn under the Sentence or Word to be repeated; as, Amen, Amen, is to be written Amen; but if any Words intervene, before a Word or Sentence is to be repeated, the Line must be drawn as before, and a A or Mark of Omission placed where the Repetition should begin, as, Is it just the Innocent should be condemned A reviled?

To conclude, I shall only observe, that no one should be discouraged from learning this System, or at least perusing it, by ill-grounded Prejudices against the Art in general, or by the absurd Insinuations of those who are ignorant of its Principles. Here, as far as possible, every Thing is made perfectly easy (in the most literal Sense of the Word) and nothing left unexplained which was conceived could raise a Doubt, or discourage the irresolute and less diligent. This Scheme neither requires the Memory to be burthened, nor the Judgment to be perplexed; so that I can from Experience assert, that a Boy who writes a tolerably good Long-hand, may learn it with the utmost Facility. Youth, as it is the best Time for all Studies that neither requite Strength of Judgment nor Keenness of

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ret od ng Penetration, is peculiarly so for Stenography; which as it will not interrupt any other Branch of Education, or prevent the Acquirement of superior Accomplishments, may with the greatest Propriety constitute Part of a School-boy's Employment; for what is early set about, will be better relished, and acquired in greater Perfection, than if deferred to a more advanced Age. Irksomeness is generally the Attendant on Studies taken up late, though Reason may more forcibly point out the Advantage or Necessity of them. Let it then be remembered by all, who wish to join Pleasure and Profit with Perfection, in this, or any other Art or Study, that nothing should be put off till the Years of Maturity, which may with Propriety be learned in early Youth.

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PLATE VI.

FABRICIUS' Reply to PYRRHUS.

CONTENTS OF THE PLATES.

PLATE VI.

FABRICIUS' REPLY TO PYRRHUS.

AS to my Poverty, you have indeed, Sir, been rightly informed. My whole Estate consists of a House of but mean Appearance, and a little Spot of Ground, from which, by my own Labour, I draw my Support. But if by any Means you have been persuaded to think, that this Poverty makes me less considered in my Country, or in any Degree unhappy, you are extremely deceived. I have no Reason to complain of Fortune; she supplies me with all that Nature requires; and if I am without Superfluities, I am also free from the Desire of them. With these, I confess. I should be more able to succour the Necessitous, the only Advantage for which the Wealthy are to be envied: but as small as my Possessions are, I can still contribute something to the Support of the State, and the Assistance of my Friends. With regard to Honours, my Country places me, poor as I am, on a Level with the Richest: for Rome knows no Qualification for Employments but Virtue and Ability. She appoints me to officiate in the most august

Ceremonies of Religion; she entrusts me with the Command of her Armies: she confides to my Care the most important Negociations. My Poverty does not lessen the Weight and Influence of my Counsels in the Senate; the Roman People honour me for that very Poverty which vou consider as a Disgrace; they know the many Opportunities I have had in War to enrich myself without incurring Censure; they are convinced of my disinterested Zeal for their Prosperity; and if I have any Thing to complain of in the Return they make, it is only the Excess of their Applause. What Value then can I set upon your Gold and Silver? What King can add any Thing to my Fortune? Always attentive to discharge the Duties incumbent on me, I have a Mind free from Self-reproach, and I have an honest Fame.

PRECEPTOR.

AGAINST WASTE OF TIME.

CONVERSE often with yourself, and neither lavish your Time, nor suffer others to rob you of it. Many of our Hours are stolen from us, and others pass insensibly away; but of both these Losses, the most shameful is that which happens through our own Neglect. If we take the Trouble to observe, we shall find that one considerable Part of our Life is spent in doing

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Evil, and the other in doing nothing, or in doing what we should not do. We don't seem to know the Value of Time, nor how precious a Day is; nor do we consider that every Moment brings us nearer our End. Reflect upon this, I entreat you, and keep a strict Account of Time. Procrastination is the most dangerous Thing in Life. Nothing is properly ours but the instant we breathe in, and all the Rest is nothing; it is the only good we possess; but then it is fleeting, and the first Comer robs us of it. Men are so weak, that they think they oblige by giving of Trifles, and yet reckon that Time as nothing, for which the most grateful Person in the World can never make Amends. Let us therefore consider Time as the most valuable of all Things; and every Moment spent without some Improvement in Virtue, or some Advancement in Goodness, as the greatest sublunary Loss.

PLATE VII.

ST. PAUL'S DECLAMATION BEFORE AGRIPPA.

I THINK myself happy, King Agrippa, that I shall answer for myself this Day before thee, touching all Things whereof I am accused of the Jews: especially, because I know thee to be expert in all Customs and Questions which are among the Jews; wherefore I beseech thee to hear me patiently. My Manner of Life from my Youth, which was at first among mine own Nation at Jerusalem, know all the Jews, which knew me from the Beginning, (if they would testify) that after the straitest Sect of our Religion I have lived a Pharisee. And now I stand and am judged for the Hope of the Promise made by God unto our Fathers: Unto which Promise our twelve Tribes, instantly serving God Day and Night, hope to come: For which Hope's Sake, King Agrippa, I am accused of the Why should it be thought a Thing incredible with you, that God should raise the Dead? when God himself has given Assurance of it unto all Men, in that he hath raised Christ from the Dead. As for my own Part, most noble Festus, I own I once verily thought that even I myself ought to do many things contrary to the Name of Jesus of Nazareth. Which Thing I also did in Jerusalem. I punished

St PAUL'S DECLAMATION.

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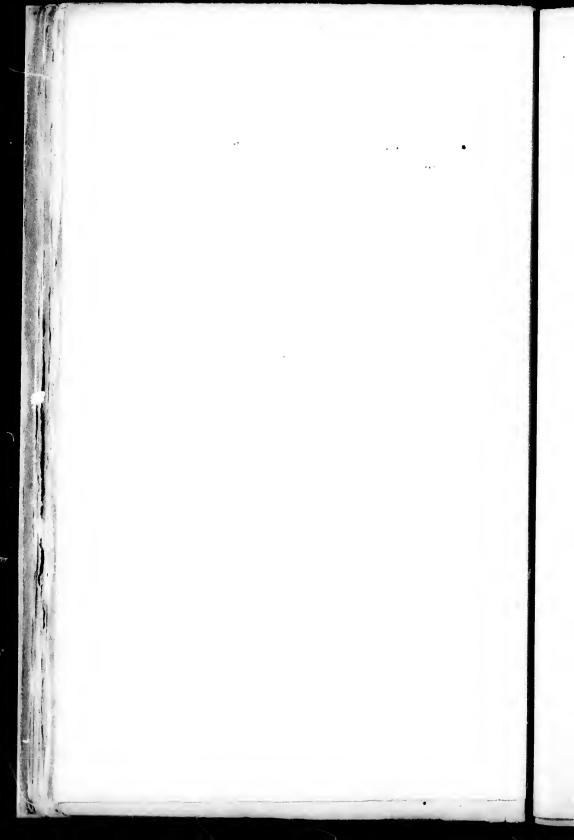
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Jesus of Nazareth. Which Thing I also did in Jerusalem. Lyanished the Saints oft in every Synagogue, and compelled them to blaspheme; and being exceedingly mad against them, I persecuted them even unto strange In Pursuit of which, as I went to Damascus, with Authority and Commission from the Chief Priests: At Mid-day, O King, I saw in the Way a Light from Heaven, above the Brightness of the Sun, shining about me, and them which journeyed with me. And when we were all fallen to the Earth, I heard a Voice speaking unto me, and saying in the Hebrew Tongue, Saul, Saul, why persecutest thou me? It is hard for thee to kick against the Pricks. And I said, Who art thou, Lord? And he said, I am Jesus whom thou persecutest. But rise, and stand upon thy Feet: For I have appeared unto thee for this Purpose, to make thee a Minister and a Witness both of these Things which thou hast seen, and of those Things in which I will appear unto thee. Whereupon, O King Agrippa, I was not disobedient to the heavenly Vision: but shewed first unto them of Damascus, and at Jerusalem, and throughout all the Coasts of Judea, and then to the Gentiles, that they should repent, and turn to God. For these Causes the Jews caught me in the Temple, and went about to kill me. Having therefore obtained Help of God, I continue unto this Day, witnessing both

to small and great, saying no other Things than those which the Prophets and Moses did say should come: That Christ should suffer, and that he should be the first that should rise from the Dead, and should shew Light unto the People, and to the Gentiles. This is the real Truth: Believe me, I am no pestilent Fellow, nor mover of Sedition; but always endeavour all that lies in me to preserve a Conscience void of Offence towards God and towards Man: nor can the Jews prove the Things whereof they now accuse me. Neither am I, Festus, besides myself; but speak thus freely before the King, because he knows these Things to be Fact; yea, I am fully persuaded the King knows them all to be Fact; for they were not done in a Corner. King Agrippa, believest thou the Prophets? I know thou believest. And would to God that not only thou, but also all that hear me this Day, were altogether such as I am, except these Bonds.

·Holmes's Rhetoric.

PLATE VIII.

POPE TO ATTERBURY.

ONCE more I write to you, as I promised, and this once I fear will be the last: the Curtain will soon be drawn between my Friend and me, and nothing left but to wish you a long

POPE to, ATTERBURY.

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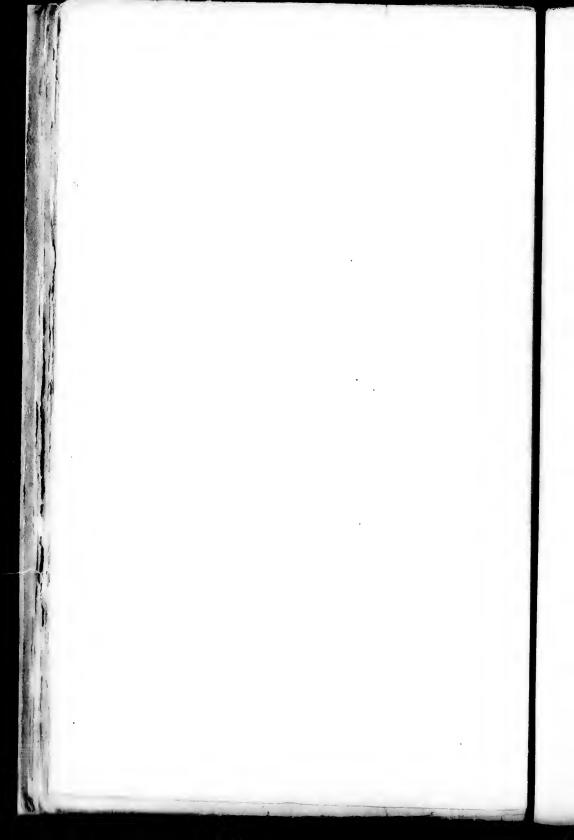
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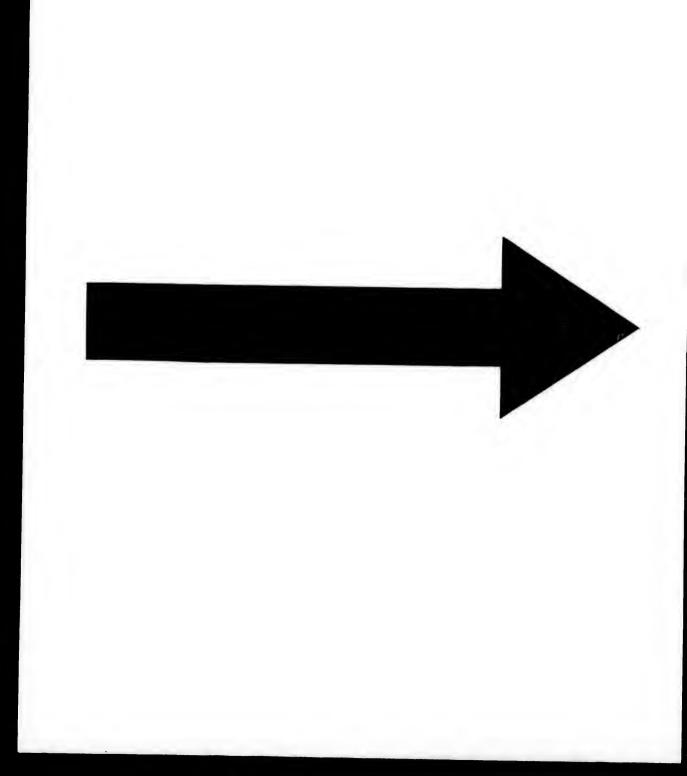
good Night; may you enjoy a State of Repose in this Life, not unlike that Sleep of the Soul which some have believed is to succeed it. where we lie utterly forgetful of that World from which we are gone, and ripening for that to which we are to go. If you retain any Memory of the past, let it only image to you what has pleased you best; sometimes present a Dream of an absent Friend, or bring you back an agreeable Conversation. But upon the Whole, I hope you will think less of the Time past, than the future; as the former has been less kind to you than the latter infallibly will be. Do not envy the World your Studies: They will tend to the Benefit of Men against whom you can have no Complaint: I mean of all Posterity; and, perhaps, at your Time of Life, nothing else is worth your Care. What is every Year of a wise Man's Life, but a Censure or Critic on the past? Those whose Date is the shortest, live long enough to laugh at one Half of it: The Boy despises the Infant, the Man the Boy, the Philosopher both, and the Christian all. You may now begin to think your Manhood was too much a Puerility; and you will never suffer your Age to be but a second infancy. The Toys and Baubles of your Childhood are hardly now more below you, than those Toys of our riper and our declining Years, the Drums and Rattles of Ambition, and the Dirt and Bubbles of Avarice.

At this Time, when you are cut off from a little Society, and made a Citizen of the World at large, you should bend your Talents not to serve a Party, or a few, but all Mankind. Your Genius should mount above that Mist, in which its Participation and Neighbourhood with Earth hath long involved it: To shine abroad, and to Heaven, ought to be the Business and the Glory of your present Situation. Remember, it was at such a Time that the greatest Lights of Antiquity dazzled and blazed the most; in their Retreat, in their Exile, or in their Death. But why do I talk of dazzling or blazing? It was then that they did good, that they gave Light, and that they became Guiders to Mankind. Those aims alone are worthy of Spirits truly great, and such I therefore hope will be yours. Resentment indeed may remain, perhaps cannot be quite extinguished, in the noblest Minds; but Revenge will never harbour there: higher Principles than those of the first, and better Principles than those of the latter, will infallibly influence Men whose Thoughts and whose Hearts are enlarged, and cause them to prefer the Whole to any Part of Mankind, especially to so small a Part as one's single self. Believe me, my Lord, I look upon you as a Spirit entered into another Life, as one just upon the Edge of Immortality, where the Passions and Affections must be much more exalted, and

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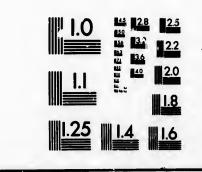
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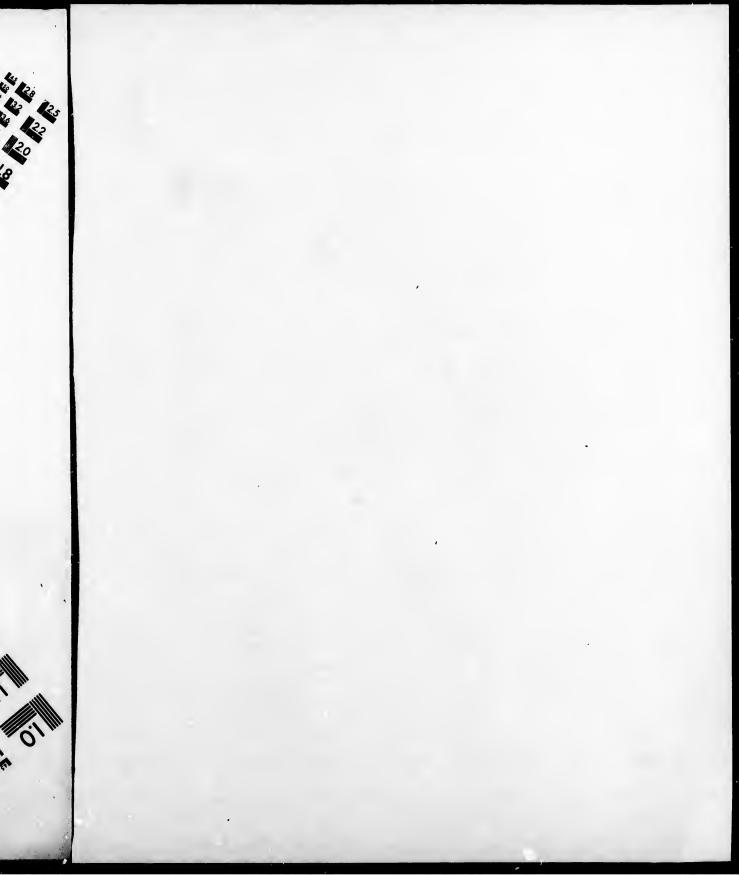
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READING.

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where you ought to despise all little Views and all mean Retrospects. Nothing is worth your looking back; and therefore look forward, and make (as you can) the World look after you: but take Care it be not with Pity, but with Esteem and Admiration.

I AM, with the greatest Sincerity and Passion for your Fame as well as Happiness, your, &c.

PLATE IX."

READING.

YOU seem fond of reading, my dear Children, and I am pleased to observe your Predilection for Books: Nothing can be more rational or more innocent; or more entirely in your own Power, in all the Vicissitudes of Fortune and of Time.

Cur off from the Enjoyments of Society by ill Health; separated from your Friends by Distance or Place, or a voluntary Recluse from worldly Engagements, you may still solace your Leisure with the Fruits of learned Industry, and keep up an Acquaintance with the Wise in their Writings. Disgusted with the Folly or shocked with the Turpitude of Mankind, you may retire to your Study or your Fire-side, and associate with the illustrious Dead, or the enlightened Living; and arming yourselves with Maxims of Prudence and Re-

flection, return to the World with fresh Resolution to enable you to act or to suffer.

MERE Reading, however, is only the Employment of frivolous or weak Minds, in order to kill Time. I wish you to reap Profit as well as Pleasure from this delightful Exercise. How is this to be done? Not by dipping into different Authors with a desultory and vacant Attention; not by rapidly running through many Volumes, and as soon forgetting their Contents; but by soliciting the best Writers alone, in every Branch of Learning; and by acquiring Habits of Ratiocination and Reflection, on what has passed under your Review.

He who retains no Relish in his Palate after he rises from the Feast, is a Voluptuary of a vitiated Taste, or obtunded Feelings. Were you to pass through a Garden, where the most exquisite Odours recreated the Senses, would you feel happy in leaving it, to retain no Share of the Sweets, nor to carry with you some of the most flagrant Flowers, when freely permitted to pluck them? The Reader who is satisfied with the temporary Charm of Novelty, or swallows Knowledge without taking Time to digest it, is exactly in the Situation of him who casually sees his Face in a Glass, and soon forgets his natural Appearance; or who indulges his other Senses, while Reason, by whose Test they should be tried, is suffered to lie dormant.

READ, therefore, to reflect; and reflect, that you may be eager to read. Even the Journal of the Day may afford Improvement to a contemplative Mind. The quicquid agunt homines, the avocations of ordinary Men, the Schemes of the Politician, the Edicts of Power,—every Incident, every Occurrence, to him who seeks Wisdom, will supply Opportunities of becoming wise. The Bee from the humblest Plant can rifle Sweets; even from the most poisonous, it can extract some Honey.

MAVOR'S FATHER'S GIFT.

TINIS.

ted by A. & R. Spottiswoods, New-Street-Square.

